



**Children's
Academy**
Group of Schools



Bachani Nagar | Ashok Nagar | Thakur Complex

For Office use only

I. Mandatory / Original Documents For Submission:

1. Latest passport size photograph of the child
2. Medical fitness certificate
 - In case of children with Special Needs – Medical Certificate for disability from a competent Medical Officer
3. Blood Group details certified by the pathologist

II. Self - Attested photo copies of documents to be submitted along with the form:

1. Birth Certificate
2. Aadhaar Card of the child
3. Proof of Sibling studying in school (if applicable) – Handbook / Fee Receipt / Last year's result
4. Proof of Alumni* (if applicable) – Photocopy of School Leaving Certificate
*Only students who have passed Grade X from the Academy, will be considered as ex-students.
5. Proof of Change in name – In case mother's name has changed after marriage
6. Proof of Residence (Any one)
 - Passport
 - Electricity Bill
 - Telephone Bill
 - Aadhaar card of parent
7. Proof of Nationality (Any one)
 - Father – Birth certificate / Voter ID Card / Passport
 - Mother – Birth certificate / Voter ID Card / Passport
8. Educational Qualification
 - Father (Graduation / Post – Graduation etc.)
 - Mother (Graduation / Post – Graduation etc.)
9. Caste certificate of father / child (if applicable) in case of OBC / BC / SBC / SC / ST / VJ / NT

III. Original Documents for Verification:

1. Birth Certificate for verification
2. Caste certificate of father / child (if applicable), in case of OBC / BC / SBC / SC / ST / VJ / NT for verification

Document Verified

Signature of Clerk In-Charge

Note: Incomplete forms or forms without proper documents will not be accepted